

Jiajun Gao

(112)223-3344 12345gjj@icloud.com Oxford, OH 45056

Hobbies

Ice-hockey

Basketball

Ski

Sailing

cooking

Area of interests

Strategic communication

News/Media

Finance

language study

EDUCATION

Miami University College of Arts and Sciences - Oxford, OH

Major: Strategic Communication – Expected to graduate in May 2025

Major: Japanese – Expected to graduate in Aug 2024

EXPERIENCE

Financial Department Internship - Beijing, China

CASC Private Equity (Jun 2023 to Jul 2023)

- Supported day-to-day operations in a fast-paced environment.
- Attended investor conferences to build relationships with potential clients.
- Coordinated external advisors to ensure compliance with regulatory requirements.

Communication and Publicity Department Internship – Beijing, China Aviation Asia Ltd (Jun 2021 to Sep 2021)

- Communicated effectively with staff at all levels regarding process updates.
- Translation and communication for foreign pilots.
- Guide and help Pilots enter the simulator.

SKILLS

- Able to use Adobe Photoshop
- Create Basic Website
- Able to use Final Cut Pro to edit videos
- Efficiently Communication
- Basic use of Python

ACCOMPLISHMENTS AND HONORS

- Represented the Beijing ice hockey team and won the national U20 hockey league championship.
- Went to the New York Islanders stadium and trained with New York Islanders players.
- Successfully organized the Chinese charity organization "Ramunion" charity regatta.

LANGUAGES

English:	Chinese (Mandarin):
Full Professional	Native/ Bilingual
Japanese:	
Professional	

REFERENCES

Wang Gang
Head of CASC private equity
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Li Hua *CEO of Aviation Asia Ltd*+(86) 13607654321